

### **EXHIBITOR APPOINTED CONTRACTORS**

The exhibitor must inform Show Management of any supplier/contractor he employs who will be working on the show floor. This does not refer to deliveries, booth personnel, or services performed off the show floor. This does include, however, any "non-official supplier/contractor," (display house, I & D company, video rental company, florist) that will require access to the show floor. If applicable, complete and return the form included in this section. The exhibitor is responsible for the actions of the supplier/contractor he employs.

The following rules apply to exhibitor appointed non-official suppliers/contractors:

1. All must comply with the badging system of the show.
2. They may not perform the following services: drayage, rigging, sign-hanging, electrical, plumbing, cleaning, telephone, on-site rentals or maintenance of furnishings or equipment of any kind.
3. All contractors working on the show floor must provide to Show Management (Nielsen Business Media) certificate of insurance covering workmen's compensation, comprehensive general liability, and auto liability in the amounts specified in the applicable rules.
4. Exhibitor-appointed contractors may not solicit business at the show.
5. A responsible representative of the contractor must report to the Couture Security to obtain badges for their personnel.
6. Exhibitor-appointed contractors or any of their employees are strictly forbidden to move, open, or otherwise tamper with any crates, boxes, cartons or other containers, or equipment, displays, or any material belonging to any exhibitor except the one they represent. Infraction of this rule will lead to expulsion of the contractor from the show floor.

**PLEASE NOTE: NO SUPPLIER OR CONTRACTOR WILL HAVE ACCESS TO THE SHOW FLOOR IF WE DO NOT RECEIVE AUTHORIZATION FROM AN EXHIBITOR AND THE PROPER INSURANCE PAPERS FROM THE SUPPLIER OR CONTRACTOR. THIS POLICY WILL BE STRICTLY ENFORCED!**

Any exhibitor, or his contractor, who has any questions on the foregoing rules is asked to call Tracy Feinsilver at 646-654-7664.

# COUTURE

ALL THE NAMES. ONE DESTINATION.

## Exhibitor Appointed Contractor Form

May 28<sup>th</sup> - June 2<sup>nd</sup>, 2008 Wynn Resort Hotel & Casino Las Vegas, Nevada

Exhibitors using an installation and dismantling contractor (I&D), and/or an exhibitor appointed contractor (EAC), to assemble and dismantle their exhibit must complete and return this form. Exhibitor must also turn in original certificates of insurance to Nielsen Business Media (Couture) and GES prior to the show.

The EAC must be licensed, insured and authorized to work in Las Vegas. Contractors must adhere to all rules and regulations of Couture, Wynn Las Vegas and the local unions. This includes keeping hallways and aisles clear, clearing empty crates and being properly badged.

Exhibiting Company: \_\_\_\_\_ Booth #: \_\_\_\_\_

Person in Charge On-site: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_ Zip: \_\_\_\_\_

Tel.: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Is this contractor authorized to order services on your behalf?      Yes      No      (Circle)

Contractor: \_\_\_\_\_

Service to Provide: \_\_\_\_\_

On-site Supervisor: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_ Zip: \_\_\_\_\_

Tel.: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Authorized Signature of Exhibiting Company: \_\_\_\_\_ Date: \_\_\_\_\_

All contracted personnel must check in at security prior to admission to the exhibit floor.  
**Personnel must have proof of company affiliation and a photo I.D.**

**PLEASE MAIL OR FAX THIS COMPLETED FROM BY MAY 2, 2008**

**Couture 2008**  
Attn: Tracy Feinsilver  
770 Broadway, 6<sup>th</sup> Fl  
New York, NY 10003  
Fax: 646.654.4919

AND

**GES Exposition Services**  
Attn: Couture 2008  
7000 Lindell Road  
Las Vegas, NV 89118  
Fax: 866.329.1437